

# School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, February 16, 2016

6:30 pm

High School Media Center

The regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Tuesday, February 16, 2016 for the purpose of discussing Board business.

The meeting was called to order at 6:31 p.m. by Vice-Chairperson Todd Quaintance.

Upon Roll Call the following members were present: Bryan Rensenbrink, Todd Quaintance, Sarah Ploeger, Brandon Baker, Jere Day, Aimee Struffert. Those absent: Jeff Larson. Superintendent Tim Truebenbach was also present.

J. Larson arrived at 6:33 p.m. and assumed the role of Chairperson.

## Changes to Agenda:

### VI. Committee Reports

- Lead representative of each committee identified

### VII. Approval of the Consent Agenda

#### D. Personnel Items

##### 3. Resignations/Retirements/Seasonal Layoff/Termination:

- b. Correction in years of service for Kris Marxhausen
- d. Accept the retirement of Randy Johnson, Science Teacher (addition)

### IX. Items on Which Board Discussion and Action is Requested

E. Approve the Overnight Trip Request for the Tenth Grade Washington D.C. Trip, March 31-April 3, 2016 (description added)

F. Approve the Overnight Trip Request for Drama Students to Travel to London and Scotland, August 2017 (description added)

### XI. Superintendent and Board Member Items

#### A. Superintendent Report

##### 3. 2016-2017 Calendar Draft (strike)

Motion by B. Baker, second by B. Rensenbrink, to approve the agenda with the above changes. Motion carried.

## Public Forum

Chantel Dehmer, Wyatt Foss, and Logan Hayes addressed the Board regarding the procedures for bringing outside students to prom.

Presentation by Pauline Bangma regarding Rum River Cooperative services.

## Committee Reports

J. Larson reported on the February 8 Committee of the Whole meeting.

S. Ploeger reported on the February 10 Calendar Committee meeting.

B. Baker reported on the February 16 Building and Grounds Committee meeting.

The Board reviewed the committee assignments.

### **Committee Name**

- a. Building and Grounds
- b. Budget Committee
- c. Negotiations Committee
  - i. Teacher Negotiations
  - ii. Clerical
  - iii. Clerical District Office
  - iv. Paraeducators
  - v. Food Service
  - vi. Custodial
  - vii. Administration, Activity Director, Business Manager, Technology Coordinator, Computer Technician, Superintendent, Food Service Manager, Principals, Community Ed Director
- d. Transportation Committee (2)
- e. Superintendent Evaluation
- f. Policy Committee
- g. Teacher Meet and Confer
- h. Health Insurance Committee
- i. Teacher Development and Evaluation Committee

### **Board Representatives / Agencies**

- a. Legislative Report
- b. MN State High School League
- c. ECMECC (Cable TV)
- d. Economic Development
- e. Community Education
- f. Calendar Committee
- g. ALC Rep
- h. Wellness
- i. E Team/Safety/Drug Free
- f. Rum River Special Ed Co-op

### **2016 Committee Members (lead underlined)**

- B. Rensenbrink, T. Quaintance, B. Baker, Superintendent  
Committee of the Whole Board
- T. Quaintance, J. Larson, S. Ploeger, Superintendent  
T. Quaintance, A. Struffert, B. Baker, Superintendent  
T. Quaintance, A. Struffert, B. Baker, Superintendent  
T. Quaintance, A. Struffert, J. Day, Superintendent  
T. Quaintance, B. Rensenbrink, A. Struffert, Superintendent  
T. Quaintance, B. Rensenbrink, B. Baker, Superintendent
- T. Quaintance, S. Ploeger, J. Larson, Superintendent  
B. Rensenbrink, T. Quaintance  
T. Quaintance, S. Ploeger, J. Larson  
B. Baker, B. Rensenbrink, A. Struffert, Superintendent  
J. Day, B. Baker  
B. Rensenbrink, S. Ploeger  
B. Rensenbrink, J. Day

### **2016 Representative**

- B. Baker  
T. Quaintance  
A. Struffert, Superintendent  
B. Baker, Superintendent  
J. Day, S. Ploeger  
T. Quaintance, B. Baker, S. Ploeger  
A. Struffert, J. Day  
J. Day, A. Struffert, M. Zens  
J. Larson, T. Quaintance  
B. Rensenbrink

### Consent Agenda

Motion by T. Quaintance, second by A. Struffert, to approve the consent agenda:

- Approval of the minutes from the January 19, 2016 Reorganizational and Regular Board Meeting
- Approval of checks numbers 640819 through 640436 and the wire transfers
- Approval of the wire transfers from MN Trust transfers to Checking: \$622,000 on 1/14/16, \$844,000 on 1/29/16; from Liquid Asset Transfers to Checking: \$300,000 on 1/28/16; from Liquid Asst Transfers to MN Trust: \$450,000 on 1/22/16
- Hire Aimee Peterson, 7th Grade Girls Basketball Coach, BA+20, Step 3, \$1,409, effective January 19, 2016
- Hire Rosemary Ash, Long Term Substitute for Jackie Barland, BA, Step 1, 1.0 FTE, \$13,592.98, effective February 21, 2016
- Hire Nikki Hartung, 2016 Summer Swim Lesson Programming, 3 sessions of private lessons at \$350/session, 2 sessions of regular lessons at \$675/session, effective Summer 2016
- Hire Patricia Buck, Food Server (replacing Tina Schmidt), 11:15 a.m. – 1:30 p.m., 11.25 hours/week, effective January 29, 2016
- Approve the Notice of Assignment for Patricia Buck, Food Server, \$11.65/hour, not to exceed 14 hours/week, effective January 29, 2016
- Hire Amanda Hoffman, Paraprofessional (replacing Catherine Anderson), 8:15 a.m. – 3:00 p.m., 31.25 hours/week, effective February 1, 2016
- Change in hours for Susan Murschel (replacing Melissa Dmytrochenko), Paraprofessional, 8:30 a.m. – 2:45 p.m., 29.75 hours/week (was previously 20 hours/week), \$12.00/hour, effective February 8, 2016
- Hire Jamie Lange, ALC Secretary (replacing Amber Hagle), 8:30 a.m. – 12:30 p.m., 16 hours/week, \$15.08/hour, effective February 8, 2016
- Accept the resignation of Melissa Dmytrochenko, Paraprofessional, effective January 18, 2016
- Approve the retirement of Kris Marxhausen, Elementary Teacher, effective May 31, 2016. Thank you Kris, for 30 years of service to Milaca Schools!
- Accept the resignation of Amber Hagle, ALC Secretary, effective January 21, 2016
- Approve the retirement of Randy Johnson, Science Teacher, effective May 31, 2016. Thank you Randy, for 42 years of service to Milaca Schools!

- Approve maternity leave for Laura Braun, Special Education Teacher, effective approximately May 2 through the end of the 2015-16 school year
- Approve the overnight trip request for Varsity Baseball to travel to Ely, May 20-21, 2016

The Board thanked Randy Johnson and Kris Marxhausen for their years of service to the district.

The consent agenda was unanimously approved.

#### Principals/Directors/Coordinators Report

The High School Principal thanked Randy Johnson for his years of service to Milaca Schools. He reported on touring St. Cloud Technical Community College with Superintendent Truebenbach. While there they met with a representative of Central MN Manufacturing Association and created a partnership. The East Central MN Learning Academy is piloting a curriculum as a way of expanding courses and keeping PSEO student in Milaca.

The Elementary Principal thanked Kris Marxhausen for her years of the service to Milaca Schools and introduced Lisa Willman, an elementary teacher working toward her administrative license. Lisa and the Director of Student Achievement reported on depths of knowledge.

The Community Education Director reported on the robotics program. Matt Phillippi, Wolves Archery Head Coach, reported on the success of the Milaca Invitational Archery tournament.

The Business Manager provided the Board with an update on the financial picture of the district.

#### Items on Which Board Discussion and Action is Requested

Motion by B. Baker, second by J. Day, to approve the Treasurer's Report. Motion carried.

Motion by S. Ploeger, second by B. Rensenbrink, to designate Todd Quaintance, School Board Member, and Tim Truebenbach, Superintendent, as the MSHSL Representatives. Motion carried.

Motion by B. Baker, second by T. Quaintance, to create a Kitchen Manager position.

Motion by T. Quaintance, second by J. Day, to approve the overnight trip request for the tenth grade Washington D.C. Trip, March 31 – April 3, 2016. Motion carried.

Motion by B. Baker, second by J. Day, to approve the overnight trip request for the drama students to travel to Scotland, August 2017. S. Ploeger made a friendly amendment to modify the motion to include that the trip be for students in grades 9-12 during the 2017-2018 school year. The friendly amendment was accepted. Roll call vote. Those voted in favor: B. Rensenbrink, S. Ploeger, B. Baker, J. Larson, J. Day, A. Struffert. Those voted against: T. Quaintance. Motion carried, 6-1.

#### Items of Information and/or Discussion Only

The Board noted the enrollment numbers.

#### Superintendent and Board Members Items

The Superintendent reported that the district has reserved a booth at the March 19 Business Expo, the Activities Director position timeline, and he will attend the MSBO Institute. He noted that there was an article on Shelly Ash in the Mille Lacs County Times, Missy Tellinghuisen is a finalist for Teach of the Year, Molly Banks scored 1000 points in basketball, and February 15-19 is School Board Recognition Week.

T. Quaintance asked the High School Principal review the high school handbook and the language on bringing outside people to dances.

S. Ploeger will attend the MSBA Officer training.

B. Baker noted that 1997 class alumna Jay Flatland invented a robot to solve the rubics cube and he may be interested in donating to the robotics program.

B. Baker requested a review on the policy in the high school handbook regarding the prom policy.

B. Baker reported for the Legislative Committee and the SEE meeting.

T. Truebenbach reminded the Board that April 12 is a day at the capitol.

The Board reviewed the student activities account.

Motion by T. Quaintance, second by B. Rensenbrink, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:58 p.m.

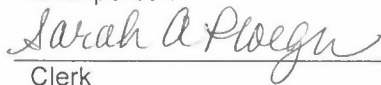
Respectfully submitted,



Chairperson

March 21, 2016

Date



Clerk

March 21, 2016

Date